

## **Job Vacancy:**

### **Civic Education (PPKn) Teacher**

#### **I- Contract Description**

- Start date: September 1, 2025
- ± 8 hours per week
- Local contract

#### **II- Qualifications**

- Minimum bachelor's degree in Civic Education or Social Studies
- Minimum of 3 years of experience teaching Civic Education (experience at SPK School will be an advantage)
- Ability to develop engaging and interactive lesson plans
- Understanding of the Merdeka Curriculum
- Fluent in English, both oral and written
- Strong classroom management skills
- Teaching certification preferred

#### **III- Competencies and responsibilities**

- Planning and delivering creative and innovative Civic Education lessons
- Creating and adapting teaching materials to meet students' needs
- Evaluating, recording, and reporting on student development and learning progress
- Collaborating with fellow teachers and staff members
- Developing assessment tools to measure student understanding of civic concepts
- Participating in school curriculum development and educational planning
- Contributing to departmental meetings and professional development activities
- Meeting with parents and providing regular feedback to discuss student progress.
- Other duties: Implementing projects related to Indonesian culture

To submit your application, please send your documents by email to [rh@frenchschooljakarta.com](mailto:rh@frenchschooljakarta.com) before July 10, 2025.